

ARCHITECTURAL REVIEW COMMITTEE

*Request for Approval*

**(Please fax to 972-991-6642 at SBB Management Company)**

This is your application for approval by the Highland Creek Manor Architectural Review Committee of any improvements to your lot or home. Please read it carefully and review the Declarations of Covenants, Conditions, Restrictions, Easements, Charges, & Liens as well as the Design Guidelines for complete detail of allowable improvements. The Architectural Review Committee (ARC) will review your information and will approve or deny your request. You will receive a written response within thirty (30) days following the receipt of this request by the committee.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

FAX NUMBER (S): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**DESCRIPTION OF REQUESTED APPROVAL:** Please include full details regarding any proposed improvements including location, construction, materials, colors, dimensions, and any other pertinent data.

\_\_\_\_\_ SATELLITE DISH                      \_\_\_\_\_ ROOF                      \_\_\_\_\_ HOUSE PAINT  
\_\_\_\_\_ FENCE                                      \_\_\_\_\_ LANDSCAPING                      \_\_\_\_\_ OTHER

DETAILS OF WORK:

\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION AND AGREEMENTS:**

**I/we, the homeowner(s), certify that all materials submitted for this application are true and correct. I/We understand and agrees that no work may be performed prior to or in deviation from the terms of a permit approved by the Highland Creek Manor Architectural Review Committee. I/We agree to be bound by the Highland Creek Architectural Review Committee rules and standards. I/We acknowledge that my/our Association dues account is current.**

DATE OF APPLICATION: \_\_\_\_\_

HOMEOWNER NAME PRINTED: \_\_\_\_\_

HOMEOWNER SIGNATURE: \_\_\_\_\_

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**ARCHITECTURAL REVIEW COMMITTEE ACTION:**

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_ Other

**COMMENTS:**

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Highland Creek Manor Homeowners Association Architectural Review Committee

BY: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

**THIS REQUEST HAS BEEN REVIEWED FOR THE LIMITED PURPOSE OF DETERMINING THE AESTHETIC COMPATIBILITY OF DESIGN WITH THE VARIOUS PROVISIONS OF THE HIGHLAND CREEK MANOR HOMEOWNERS ASSOCIATION DECLARATION OF COVENANTS, CONDITIONS, RESTRICTIONS, EASEMENTS, CHARGES, & LIENS, IN THE SUBJECTIVE OPINION OF THE ABOVE SIGNED. NO REVIEW HAS BEEN MADE WITH RESPECT TO FUNCTIONABILITY, SAFETY, COMPLIANCE WITH ALL GOVERNMENTAL REGULATION, OR OTHERWISE AND NO RELIANCE ON THIS APPROVAL SHOULD BE MADE BY ANY PARTY WITH RESPECT TO ANY SUCH MATTERS. THE ABOVE SIGNED THE REVIEW HEREOF, OR ANY STRUCTURES BUILT, PURSUANT TO THIS REQUEST. THE REVIEW HEREOF, OR ANY STRUCTURES BUILT, PURSUANT HERETO, INCLUDING BUT NOT LIMITED TO, LIABILITY FOR NEGLIGENCE OR BREACH OF EXPRESS OR IMPLIED WARRANTY.**